

Manchester Garden Centre

Talbot Road
Stretford
Manchester
M32 0XH
Tel: 0161 886 2222
Email: manager@mgc.eu

«CompanyName»
«Title» «ContactFirstName» «ContactSurname»
«Addressline1»
«Town»
«County»
«Postcode»



Dear «ContactFirstName»,

I would like to invite you to the opening of our new Manchester Garden Centre.

The new centre will increase our sales and business volumes with suppliers.

As one of our most valued suppliers, we would like to invite you to participate with us in a city wide promotion. To do so, you would need to work with our design team to develop your own advertisement to appear within local newspapers and radio. A contribute of £300 towards the overall cost would be required.

I hope that you will see this as a worthwhile opportunity and would be grateful if could return the slip below within 7 days of receiving this letter.

Everyone at Manchester Garden Centres looks forward to continuing our most successful relationship in the future and thank you for the excellent service which you provide.

Yours sincerely

Marketing Manager

I am interested in taking part in the proposed joint promotion and agree to contribute £300 to the cost. Please contact me urgently.

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Name:

Telephone No:



Manchester
Garden Centre

